



Chris Christie
Governor

Kim Guadagno
Lt. Governor

Allison Blake, PH.D., L.S.W
Commissioner

JOB VACANCY POSTING

POSTING #:	006-16	ISSUE DATE:	January 14, 2016
TITLE:	DIRECTOR 1, EDUCATION (UNCLASSIFIED)	CLOSING DATE:	January 28, 2016
LOCATION:	Department of Children and Families Office of Education Katzenbach School 320 Sullivan Way West Trenton, NJ 08628		
POSITIONS:	1	RANGE:	M 37
DISTRIBUTION:	STATE-WIDE	SALARY:	\$ 91,734.67- \$ 128,435.55

SCOPE OF ELIGIBILITY: Subject to current promotional and hiring restrictions.

DEFINITION: Under the administrative direction of the Deputy Commissioner of a state department, institution, or agency, independently directs and manages a very complex division encompassing several distinct educational program activities of the department; formulates goals and objectives; develops and implements specific academic, vocational, and/or related educational programs appropriate to a statewide student population; develops policies and procedures governing operations and work programs; does related work as required.

SPECIAL NOTE: This position functions as the *Superintendent* of the DCF Regional School district encompassing 15 schools across the state.

REQUIREMENTS

EDUCATION: Graduation from an accredited college with a Master's degree in education or a related field.

EXPERIENCE: Eight (8) years of education experience, five (5) years of which shall have been in a supervisory capacity.

SPECIAL NOTE: Appointees will be required to possess certification as a Teacher, Principal, Superintendent, School Administrator, School Business Administrator, or Supervisor issued by the Department of Education.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

NOTE: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY APPOINTMENTS ARE MADE.

IMPORTANT NOTICE

RESIDENCY - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

Electronic Filing:

Forward a cover letter, resume, and a copy of your appropriate educational certificate in Microsoft Word or Adobe PDF format electronically to:

Jennifer.Dowd@dcf.state.nj.us

Include the Job Posting # in the subject line of your email.

Alternate Filing:

If unable to file electronically, applicants may forward a cover letter, resume, and a copy of your appropriate educational certificate (including Job Posting #) to:

Linda M. Dobron, Director of Human Resources
Department of Children and Families
Office of Human Resources
P.O. Box 717
Trenton, NJ 08625-0717